

**Management Response**  
**Project Mid Term Review**  
**3 Rio Conventions Project**  
Date: November 2017

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Position: Project Coordinator

Unit/CO: 3 Rio Project Management Unit

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Position: National Project Director

Unit/CO: 3 Rio Project Management Unit, NCSD

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Position: Oversight Analyst

Unit/CO: UNDP

<b>Evaluation Recommendation 1</b>	GSSD/MoE formally links project implementation to the GSSD/MoE/MAFF processes related to information and knowledge management.			
<b>Management Response:</b>	<b>Agree</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking*</b>	
			<b>Status</b>	<b>Comments</b>
1.1 Detailed plans (Roadmap) to achieve this recommendation will be drafted, validated by PMU, 3 Rio focal persons and project management, and implemented.	Dec 2017	PMU/GSSD and MAFF with support from Project Management	<i>Initiated</i>	A suitable plan to move toward common information system needs to consider the fact that each of the convention is currently at the different levels of capacity.
<b>Evaluation Recommendation 2</b>	GEF/UNDP/GSSD-MoE reschedule project in line with the late implementation start, i.e. Oct. 2016. The Project, therefore, needs to be extended for 1.5 years (31 December 2018).			
<b>Management Response:</b>	<b>Not Agree with 1.5 years extension (please see comment below)</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking</b>	
			<b>Status</b>	<b>Comments</b>
2.1 Submit the request for project's expanded timeframe up to December 2018; - Finalize MTR report to be used as the supporting document to the request for timeframe expansion.	Nov 2017	PMU/GSSD, UNDP, Project Management	<i>Initiated</i>	Per ProDoc, the project is planned for a period of 36 months. As the project started its implementation in October 2016, the new period of project is from October 2016 to September 2018. With this, the project is extended for a period of 3 months from October to December 2018.
<b>Evaluation Recommendation 3</b>	PMU develop an infographic vision statement to articulate the expected outcomes in a short guide to communicate the overall expected outcomes and road map with two components to all stakeholders. The project implementation strategy is limited in the area related to technical oversight and guidance on interpretation of the results and is missing important inclusions of stakeholders and institutional linkages for sustainability and uptake of IMS and CHM toward results between output one and output two in addition to the events already organized such as IDB.			

<b>Management Response:</b>	<b>Agree</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking</b>	
			<b>Status</b>	<b>Comments</b>
3.1 Develop draft of the vision statement, road map, implementation strategy, institutional linkages and update of IMS and CHM toward results. - Validate the draft with PMU/GSSD, 3 Rio focal Points and project management; and - Disseminate the document to the key project beneficiaries, specifically each of the Rio convention focal point.	Dec 2017	PMU/GSSD with support from Technical Specialist and Project Management	<i>Initiated</i>	The Technical Specialist will need to produce the contents of the vision statement, road map, implementation strategy, institutional linkages and update of IMS and CHM toward results with synergy among the 3 Rio Conventions.
<b>Evaluation Recommendation 4</b>	UNDP immediately hire a qualified (chief) Technical Specialist to support technical implementation, develop an implementation road map in line with this MTE report, set up the suggested implementation platforms and oversee processes linking work between the two outputs and outcome; the Technical Specialist take full responsibility for outcome 1 - concrete deliverables including the development of the IMS and the CHM and outcome 2 - ensuring the comprehensive capacity development and international and national training plans and strategy for a CHM and learning pilot. The Technical Specialist should engage in all project results monitoring and oversight.			
<b>Management Response:</b>	<b>Partially agree (Please see the comments)</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking</b>	
			<b>Status</b>	<b>Comments</b>
4.1. Draft ToR and launch recruitment of TS.	November 2017	PMU/GSSD/UNDP, Project Management	<i>Initiated</i>	During the board meeting, UNDP raised the issue of Technical Specialist (TS) recruitment and then UNDP drafted ToR and recruited the TS. However, the Project Management needs to review and amend the TS's ToR as it does not reflect fully the needs of the project. In addition, the project needs to make sure proper financial analysis to cover this position as per the original project design this position was budgeted part-time only.
<b>Evaluation Recommendation 5</b>	PMU continue to encourage the knowledge management learning officer and recruit partnership, gender mainstreaming strategy consultants and IT expert/team to support the Project Director and GSSD, Coordinator for developing and advancing the Three Rios Partnership/networking strategy and operationalizing project GSSD/MoE social/networking, cross-sectoral and public learning agenda and development of partnership engagement and gender mainstreaming strategies, and website(s). This work includes managing activities for broader government and public learning about the Rio Conventions. The project knowledge management learning officer can be made focal point for the strategic project communication, i.e. newsletter and broader uptake of the CHM through making linkages to the future CHM			

	pilot project, dissemination of learning guides and working with partners for the CHM training of trainers, environmental education in general and project activities			
<b>Management Response:</b>	<b>Partially agree (Please see comments)</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking</b>	
			<b>Status</b>	<b>Comments</b>
5.1. PMU produces the draft project with support from the TS and with involvement from 3 Rio focal points as well as project management. <ul style="list-style-type: none"> <li>- Draft and finalize national consultants ToRs;</li> <li>- Launch recruitment process;</li> <li>- Implement the project in line with the agreed implementation plans</li> </ul>	Jan 2018	Technical Specialist/PMU/GSSD, and Project Management	<i>Initiated</i>	IT/IMS specialist and project/knowledge management learning officer were recruited while consultants of gender, communication, partnership and other specialists are in the process of recruitment.  The project/knowledge management learning officer will not be responsible for strategic project communications but will do his work with the focal points who gradually take over the tasks for sustainability of the project activities.
<b>Evaluation Recommendation 6</b>	The project/knowledge management learning officer become focal point for the strategic project communication, i.e. newsletter and broader uptake of the CHM through making linkages to the future CHM pilot project, dissemination of learning guides and working with partners for the CHM training of trainers, environmental education in general and project activities.			
<b>Management Response:</b>	<b>Not Agree (for being the focal point (knowledge management learning officer) for the strategic project communications)</b>			
<b>Key Action(s)</b>	<b>Time Frame</b>	<b>Responsible Unit(s)</b>	<b>Tracking</b>	
			<b>Status</b>	<b>Comments</b>
6.1. Develop knowledge and information sharing plan at the scale of the project; <ul style="list-style-type: none"> <li>- PMU develop the plan, get endorsement from project management. And seek for guidance and support from project management to identify the focal person/department;</li> <li>- Take action to formally link to the focal person/department;</li> <li>- Maintain engagement with the focal person/department.</li> </ul>	March 2018	PMU/GSSD, Project Management	<i>Not Initiated Yet</i>	All outputs of PMU will gradually be linked with the designated focal points to ensure the sustainability of the project.  It might be challenging to identify suitable focal person from the relevant departments. However, the issue will be discussed and addressed by the National Project Director.

\* The implementation status is tracked in the ERC.